

Gift aided donations

As the club is a registered Community Amateur Sports Club we are permitted to claim gift aid on any donations supported by a gift aid form. Higher rate tax payer may qualify for additional tax relief. If required for your tax return, the total of donations made in one fiscal year can be obtained from the Treasurer.

Expenses

The club operates enhanced mileage expenses for activity and event expenses if voluntary donations are made for the excess of our normal rate. In simple terms the club will pay 45p a mile (the current tax free limit) plus 5p for passengers, instead of 30p a mile if you voluntarily donate the extra 15p to the club.

Travel support scheme

In 2016 and 2018, the club enhanced its support scheme to encourage participation at events further afield.

We operate a scheme to support **flight & accommodation cost, entry fees** and **car travel** to events and training more than 2 hours duration (one way). The two hours is calculated from our Registered Address of Groby Community College. Journeys of over 6 hours to get to an event can be treated as non-participation days.

When calculating the journey length HMRC expects clubs to base this on the route and method of transport actually used by the members. If a journey takes longer than usual (due to cancellations or bad weather) HMRC will accept that it is reasonable for the club to make subsistence payments based on the time the journey actually took - keep a record of the delay to demonstrate that the payment was still necessary and reasonable.

There are special rules which can be found under travel on

<https://www.gov.uk/government/publications/community-amateur-sports-clubs-detailed-guidance-notes/community-amateur-sports-clubs-detailed-guidance-notes#travel-subsistence>

Fill in the form to make a claim for travel support. The club relies on your voluntary donations to fund the scheme. This should be of financial benefit to you and the club.

You need to provide receipts for entry fees, flights and accommodation costs. Mileage claims should be appropriate for the journey made.

The club will pay expenses in full and you are invited to make a donation of 86% of your expenses.

Gift aid form

Our Gift aid claim must be supported by a form from each of you. This gives the authority to the Treasurer to make claims until it's revoked by yourself. So if you are eligible, please complete the form and return to the Treasurer. A form sent as an email attachment does not need a signature.